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TIMESHEET

Name:		Company:	
Position:		W/E:	

		Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total
Hours Worked	From								
	To								
Lunch Break									
Total Hours Worked									

AUTHORISATION:

Approved by:		Signature	
Position:		Date	

For HO Use Only:

Date Rec'd		Time Rec'd		Processed By		Order No		Inv No	
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